



SUBMISSION FOR CONSIDERATION OF LOT OWNER MOTION FOR COMMITTEE FOR BODY CORPORATE FOR “[Client name]” TO CONSIDER<sup>1</sup>

TO: The Body Corporate for Burleigh on the Beach Community Titles Scheme No. 26686
From: The Applicant(s)

When to use this form:

The Applicant(s) described in Part 2 seek consent of the Body Corporate under by-law 22 of the Burleigh on the Beach by-laws to keep the domestic animal described in Part 3 of this Application in their Lot. The Applicant seeks the Body Corporate’s confirmation about whether the Body Corporate agrees to give its written approval to bring or keep a domestic pet on the lot or common property.

PART 1: Applicant’s Proposed Motion for Committee

Committee Motion: That the Committee decide whether to grant written approval to the Applicant to keep the domestic animal described in Part 3 of this Application, and if so, what conditions will apply to any approval.

Please note the following obligations and restrictions:

- 1. Please read By-Law 22 relating to the Keeping of Animals at Burleigh on the Beach attached.

PART 2: Applicant Details [Applicant(s) to complete this Part 2]

Form with fields: Full Name(s) of Applicant(s); Are you the owner or tenant of the Lot?; Your Lot Number; Your Best Contact Email Address; Your Best Phone Number; Applicant acknowledgements; Applicant(s) Signature(s) confirming the above acknowledgements; Date of signature(s).

1 Lot owners have the right to submit up to a maximum of 5 proposed motions to the Committee to decide within a 12-month period: Regulation 50 of the Body Corporate and Community Management Act 1997. The Committee must decide a lot owner’s motion as soon as reasonably practicable, and within a 6 week period after the motion is submitted unless it gives the lot owner a written notice stating that the committee requires more time to decide the motion, with the reasons it requires more time and the committee’s decision is made within an additional period not exceeding a further 6 weeks (on top of the original 6-week period = 12-weeks). The Committee is not permitted to make decisions on lot owner motions that are about ‘restricted issues’ that the Committee can’t make decisions about, or motions that would conflict with the Body Corporate and Community Management Act 1997, regulations or by-laws, or would be unlawful or unenforceable. If the Committee does not make its decision within the decision period (maximum of 12 weeks), then it means the Committee has not agreed to the motion.



**Burleigh on  
the Beach**

**PART 3: Proposed Domestic Pet** *[Applicant(s) to complete this Part 3]*

<b>Brief description of your application:</b>	
<b>Name of the animal:</b>	
<b>Description of animal (breed, age):</b>	
<b>Photograph of the animal</b>	Please attach a photograph of the animal to this application.
<b>Proposed length of stay (if not permanent)</b>	
<b>Any other information you wish the Committee to consider</b>	



### Considerations

When the Committee is considering this application it will consider By-Law 22 and any potential impact on the common property and residents.

### Burleigh on the Beach By-law 22: Keeping of Animals

#### By-law 22: Keeping of Animals

##### 22 Animals

22.1 Other than a person who has the right to be accompanied by an assistance animal under any statute, an Owner or Occupier must not, without the Body Corporate's written approval:

- (a) bring or keep an animal on the Lot or the Common Property; or
- (b) permit a Visitor to bring or keep an animal on the Lot or Common Property.

22.2 When keeping an animal in the Scheme, in addition to any other requirements under these by-laws, an approval by the Committee, the Act or the Regulation Module the Owner or Occupier must:

- (a) ensure that when passing through common property the animal will be suitably restrained or carried;
- (b) register the animal with the local council;
- (c) ensure that the animal is kept within the Lot while present on the Scheme Land (except in the case of an assistance animal) and not allowed to roam, dig, soil or otherwise damage Common Property or another Lot;
- (d) (except in the case of an assistance animal) ensure the animal only traverses Common Property for the purpose of being brought directly onto or taken directly off the Scheme Land, at which time the animal must be carried or leashed;
- (e) unless otherwise approved in writing by the Body Corporate, ensure access to the building is only gained with the animal through the car park basement. The animal is not to enter or leave through the main entrance;
- (f) dispose of any animal waste left on the Common Property immediately in a suitable garbage receptacle; and
- (g) ensure the animal carries a name tag identifying the animal and its owner.